

Minnehaha Communion Lutheran Church
Approved Council Meeting Minutes
February 20, 2024



Call to Order & Roll Call (11 members, quorum is 6 members)

Erin Brothen (Vice President)	Zoom	Hillary Williams	Abs	Patty Dolan	Pres.
Karen Gordon (President)	Pres.	Pastor Matt	Pres.	Bobbie Khulman	Pres.
Janet Lovejoy (Treasurer)	Zoom	Susan Albers	Pres.	Brenda Robbins	Pres.
Zack Robbins (Secretary)	Pres.	Paultina Rollay	Pres.		

Zoom link: us02web.zoom.us/j/81102269388

- Meeting was called to order at 6:35pm by Karen Gordon, President

Devotions - Erin Brothen

- Volunteer for March - Patty Dolan

Announcements/Reminders

- New Saturday Small Group Meeting starting in March (Saturdays 4:30-5:30pm)
- Next Council Meeting: March 19, 2024
- Synod Assembly: May 2-4

Meeting Minutes

- 1/16/24 Council Meeting Minutes
 - **Motion:** Approve the minutes
 - Motioned: Patty Dolan; 2nd: Paultina Rollay; Result: Unanimously approved
- 2/4/24 Congregational Meeting Minutes - discussed if any changes or additions were needed. Minutes will be approved at the next congregational meeting

Reports

- Finance – Brenda Robbins & Janet Lovejoy
 - **Motion:** Pay the PC Afterhours Wifi bill with \$1000 from the livestream fund and \$400 from the general fund under the tech support line item, leaving a negative balance in the tech support line. **Motioned:** Brenda Robbins; 2nd: BobbieKhulman; Result: Unanimously approved
 - Expenditures exceeded income by \$3700 in January. Expenditures were on budget, income was about 2% below budget
 - **Motion:** Accept report.
 - **Motioned:** Patty Dolan; 2nd: Susan Albers; Result: Unanimously approved
- Pastor – Pastor Matt
 - Ash Wednesday Bible study was engaging, with a small group of 8 people.

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- Pr. Matt attended the Synod Ministerium (a gathering of all rostered pastors)
- 2/10/24 Conference Update - The synod conferences decided on 14 candidates for bishop. There will be 4 forums in April to hear from the candidates. Pr. Matt will add the forums to the announcements and Illuminator.
- Pr. Matt has been busy with pastoral care and funeral planning,
- Pr. Matt plans to be on vacation the week after Easter.

Committee, Team & Initiative Reports (motions from committees do not require a second)

- Budget & Finance - Brenda Robbins
 - Did not meet
 - We need to change the authorized signatures on financial accounts (USBank & Thrivent) to match the officers elected at the February Annual Meeting. **Motion:** Approve the officers on the corporate resolution of MCLC. **Motioned:** Brenda Robbins. 2nd: Susan Albers. Result: Unanimously approved
 - Brenda will obtain the appropriate signatures and submit the paperwork.
- BOLD Relationship Team - Karen Gordon
 - Met February 20 to get on the same page about our space, rent, and storage needs. This group will meet on February 29 with BOLD to discuss specific details of BOLD's use of MCLC's building.
- Call Committee - Karen Gordon (summarized report from Traci Dugan)
 - Met on Feb. 19. They will talk with Pr. Craig to start getting names of pastoral candidates. They will meet again on Feb. 26.
 - Please talk to members of the Call Committee if you have any questions or input on the call process.
- Family & Social Ministry - Erin Brothen
 - Need volunteers for Easter Breakfast. Patty, Susan, and Paultina volunteered to help
- Property
 - Did not meet in February, will meet in March
- RIC - Patty Dolan
 - Lutheran Social Services will come in April.
 - Will continue to add updates about RIC in the Illuminator
- Committee Organization & Reporting
 - Whenever committees meet, they should start submitting a written report to council. If they meet monthly, the report should be submitted monthly; if they meet yearly, submit a report yearly.

Not reporting: Audit, Membership, Nominating, Picture Restoration, Scholarship, Stewardship, MCLC Foundation, WELCA, Worship & Music

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Old Business

- Council Retreat Date (Fall 2024)
 - Council will check their calendars and come with date ideas at the March Council meeting.

New Business

- Congregational Meeting Follow-up
 - \$10k Debt Reduction Challenge
 - Cleo Medlock bought 2 thermometers to track our progress. They will be displayed in the Fellowship Hall. Brenda will forward total contribution amounts to both Paultina and Sophie. Paultina Rollay will keep the thermometers updated and write an announcement for the Illuminator. Sophie will update our progress in the Illuminator.
 - Update ELCA Congregational Leadership Directory
 - Pr. Matt will look into what we need to update.
 - Congregation Ex-officio Member – MCL Foundation Board of Directors
 - **Motion:** Appoint Dave Anderson as the congregation ex-officio member of the MCL Foundation Board of Directors. Motioned: Brenda Robbins, 2nd: Paultina Rollay, Result: unanimously approved
- Transparency with Congregation
 - Discussed how to make sure the Council is transparent with the congregation. Ideas included:
 - Add printed copies of approved Council minutes in the office.
 - Post draft minutes from the most recent meeting on the bulletin board.
 - Add a note in the Illuminator that Council Minutes can be found online or a paper copy can be requested from the office.
 - Add a council corner to the Illuminator to share decisions made at Council. Council will decide on a summary at the end of the meeting and share it with the church office.
- 2024 Neighborhood Mailings
 - Discussed what mailings we should send to the neighborhood
 - Christmas, Crafternoon (already mailed), Easter, Rally Sunday
 - The USPS may send a welcome packet to new home buyers in the neighborhood. Patty will look into this to determine if it is possible for MCLC to include something in the welcome packet. In the past we have gotten addresses from a realtor of people new to the neighborhood for our pastor to contact.
- Computer in Copy Room
 - It has Windows 7 and is no longer supported. Paultina will try setting up a refurbished computer that the church hasn't used yet, on Sunday, February 25.

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- Attendance in Bulletins
 - Some congregants have asked why attendance is not in the Sunday bulletin any more.
 - Discussed how adding attendance contributes to the worship experience.
 - Pr. Matt said that this was a practice that many churches stopped years ago.
 - Decided to add the weekly worship attendance from the previous month to the Illuminator starting with March. For the April Illuminator, look into adding the number of views the service got on Facebook in the Illuminator.

Meeting Summary for March Illuminator

- Approved changing the authorized signatures on the financial accounts to the church officers elected at the Annual Meeting (Karen Gordon as President, Erin Brothen as Vice President, Janet Lovejoy as Treasurer, Zack Robbins as Secretary).
- Appointed Dave Anderson as the congregation ex-officio member of the MCL Foundation Board of Directors.
- Decided to post draft minutes of the most recent Council meeting on the bulletin board. Printed copies of the approved Council minutes from the previous month will be available in the office. Approved Council minutes can also be found online or a paper copy can be requested from the office.
- Debt Reduction Challenge - In March we will start having a thermometer in church and the Illuminator to track our progress towards our \$10,000 debt reduction challenge.
- Weekly attendance from the previous month will now be listed in the Illuminator.
- Pr. Matt plans to be on vacation the week after Easter.

Adjournment & Lord's Prayer

- Adjournment
 - ✓ Motioned: Janet Lovejoy; 2nd: Pr. Matt; Result: Unanimously approved
- Meeting adjourned at 8:04pm
- Closed with the Lord's Prayer

Respectfully Submitted,
Zack Robbins
Secretary