



## Minnehaha Communion Lutheran Church

### Council Meeting Minutes

June 20, 2023

#### Call to Order & Roll Call (12 members, quorum is 7 members)\

- **Present:**, Erin Brothen, Pastor Matt Johnson, Karen Gordon, Helen Holtti, Brenda Robbins, Patty Dolan, Roberta Holscher, Susan Albers
- **Absent:** Paultina Rollay, Matt Sanders, Hillary Williams, Zack Robbins
- Meeting was called to order at 6:30 pm by Karen Gordon, President

#### Devotions

- Pastor Matt Johnson
- Volunteer for July – Patty Dolan

#### Announcements/Reminders

- Welcome Interim Pastor Matt Johnson
  - Will be ¾ time: office hours Mon & Weds midday, later hours on Tuesdays with meetings.
- Next Council Meeting: 7/18/23

#### Meeting Minutes

- 5/16/2023 Council Meeting Minutes
  - **Motion:** Approve the minutes
    - Motioned: Patty Dolan; 2nd: Helen Holtti; Result: Unanimously approved

#### Reports

- Finance – Brenda Robbins
  - Report should read May 2023 (not April 2023)
  - **Motion:** Move \$417.17 from the Break In fund to the general Building fund.
    - Motioned: Brenda Robbins; 2<sup>nd</sup>: Patty Dolan; Result: Unanimously approved
  - **Motion:** Accept report as corrected
    - Motioned: Helen; 2nd: Roberta; Result: Unanimously approved
- Pastor – Pastor Matt Johnson
  - Started this week
  - Will be gone Sunday, July 16. Will arrange pulpit supply.

#### Committee, Team & Initiative Reports (motions from committees do not require a second)

- Budget & Finance
  - Meeting the week of June 25



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- Will discuss 2024 budget and debt reduction plan. Draft of budget should be done for the August council meeting.
- Executive Team
  - Meets 2<sup>nd</sup> Tuesday of each month
  - Committee Descriptions: updated by Exec Team and approved.
  - Worship support staff position: did extra work in June beyond original agreement, including planning the entire service for 3 Sundays.
  - **Motion:** Compensate Vicar Michael with a 1-time stipend of \$150 for service planning for 3 Sundays in June.
    - Motioned: Helen Holtti; 2<sup>nd</sup>: Brenda Robbins; Result: Approved unanimously.
- Family & Social Ministry
  - Karen working on getting a Thrivent card for a bounce house for Rally Sunday.
- Property Committee
  - The bid for replacing the door on the north side near the kitchen came in over budget. Cleo working on getting more bids.
  - Insurance check for roofing repair arrived. Have not heard back from Action Roofing.
  - Ring cameras can now be viewed from Echo devices. Front cameras now working.
  - Building use agreements have been returned and signed except for the Friday group.
  - Adams Triangle: city mowed, and there are now neighbors who are watering.
- Worship & Music
  - Met this month. Will be meeting 1<sup>st</sup> Thursday of the month.
- RIC
  - Meeting on June 28<sup>th</sup>. Need to make a few changes to the Welcome Statement for it to be approved by Reconciling Works and still need to send in our contribution. We can announce the change at the September Semi-Annual Congregational Meeting.

*Not reporting: Audit, Membership, Nominating, Scholarship, Stewardship, Worship & Music, MCL Foundation, WELCA*

### Old Business

- Bread of Life Lutheran Church Building Needs – Engagement plan



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- Recommendation brought to council to focus on Sunday morning schedule first. Step 1 is to form a team to develop potential solutions. The team should include the Music Director and representatives from the congregation, WELCA, Sunday School, Worship and Music, and Property Committee.
- **Motion:** Accept recommendation.
  - Motioned: Patty Dolan; 2<sup>nd</sup> Susan Albers. Result: Unanimously approved.
- Need to announce the plan for engaging stakeholders in the Bulletin in July, the July Illuminator, and announcements during Service.
- Council/Committee Retreat
  - Scheduled for Sunday, October 8

#### New Business

- Roberta's retirement (8/31/2023)
  - Retirement Party during coffee hour on August 27. Patty D. will order chocolate cake with chocolate frosting.
  - Replacement hire: Roberta will collect ideas about what type of coverage we could have going forward. Decisions about total hours and WFH or in-office times not yet made.
  - Will announce retirement in the Illuminator, and try to post position in July.
- Worship Support Staff Pilot Assessment
  - Originally designed as a 4 month trial, to be evaluated in July.
  - Position can be renewed without impact to budget.
  - **Motion:** Continue the position as *Worship and Preaching Support* with no set end date.
    - Motioned: Matt Johnson; 2<sup>nd</sup>: Helen Holtti; Result: unanimously approved.
  - Brenda will draft a new letter to reflect changes to the position, along with shifting payment to be based on Sundays served (instead of monthly stipend).
- Transition & Call Committees
  - Transition submits the site profile, and the interim pastor can serve on the committee. The Call Committee interviews candidates.
  - Teams should be assembled soon. Currently have Helen Holtti, Roberta Holscher, Traci Duggan, Brenda Robbins volunteering for the committees.
- September Semi-Annual Meeting
  - September 24, 2023
- Council Picnic
  - July 18, 2023 6:30 pm, at MCLC. Helen H. will coordinate.



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**Adjournment & Lord's Prayer**

- Adjournment
  - ✓ Motioned: Helen Holtti; 2nd: Susan Albers; Result: Unanimously approved
- Meeting adjourned at 8:11 pm
- Closed with the Lord's Prayer

Respectfully Submitted,

Erin Brothen  
Acting Secretary