

Minnehaha Communion Lutheran Church Council Meeting Minutes

January 17, 2023



Present: Susan Albers, David Anderson, Erin Brothen, Pastor Shawna Day, Karen Gordon, Roberta Holscher, Helen Holtti, Brenda Robbins (via Zoom), Matt Sanders

Absent: Norm Arlandson, Paultina Rollay

Meeting was called to order at 6:32 pm by Karen Gordon, President

Devotions

Devotions led by Pastor Shawna. Devotions on February 28, 2023 will be led by Patty Dolan.

Announcements/Reminders

- Thank you Council Members – outgoing members: David Anderson and Norm Arlandson
- Red Cross Blood Drive: January 26, 2023 – Patty Dolan has people to help set up and three people from St. Peder's are coming to help. Good on volunteers but need more people to sign up to give blood.
- Annual Congregation Meeting: February 5, 2023
- Next Council Meeting: February 28, 2023, 6:30 pm
- Lumberjack Dinner: February 18, 2023

Approve Minutes

- 12/20/2022 Council Meeting Minutes (attached). Patty Dolan made a motion to approve the minutes, Helen Holtti seconded, unanimously approved.

Reports

- Finance (attached) – Brenda Robbins. Ended the year with -\$65 in general fund. Ran a \$4000 deficit this year with a beginning balance of \$4000 so ended at zero. Started the year with a \$141,000 for the line of credit and ending balance is \$136,591. Interest percentage is 7.5% currently. David Anderson made a motion to approve, Erin Brothen seconded, unanimously approved.
- Pastor's Report (attached) – Pastor Shawna Discussed the need for a Sunday worship support person for 5-12 hours per month. It will be discussed further by the Executive Council and voted on at the February meeting. Possibility of a valet was mentioned to help the elderly/disabled make it to worship.
 - Worship & Music Report – committee is meeting this week

Committee, Team, & Initiative Reports (motions from committees do not require a second)

- Audit – completed with no issues
- Budget & Finance
 - 2023 Budget Review Prior to Annual Meeting on February 5
 - Pastor’s 2023 Salary/Housing Allowance Split – Brenda Robbins made a motion to continue the current housing allowance the same as it was for 2022, Susan Albers seconded, unanimously approved
 - 2023 Foundation Request
Motion to request the maximum amount available from the Foundation of \$57,228 (5% x 12/31/2021 balance) for the following purposes, with distribution to occur periodically (versus one lump sum) so as to take advantage of earning potential:

<i>Line of Credit Interest Payments (@7.5%)</i>	<i>\$10,250.00</i>
<i>Line of Credit principal payment</i>	<i>5,000.00</i>
<i>MCLC’s 2023 Ministry Support</i>	<i><u>41,978.00</u></i>
<i>Total Request</i>	<i>\$57,228.00</i>

NOTE: Line of credit balance is \$136,591

Unanimously approved

- Executive
- Family & Social Ministry – Erin Brothen, may possibly disband the committee since they have not been meeting.
 - ELCA Good Gifts - none
- Nominating Committee (attached) – Karen Gordon
 - Submit 2023 Ballot
- Property Committee (attached) – Roberta Holscher. False alarm fees will be passed onto AA/NA groups per the Building Use Agreements for 2023. Patty Dolan made a motion to donate 30 of the blue chairs, Erin Brothen seconded. Helen Holtti mentioned that the chairs were purchased by Holy Communion for MCLC to use in the chapel, motion carried with one nay. Key has been found for the wooden lockbox outside the office. People need to start utilizing it including tellers and AA/NA groups, and not leave cash on the office desk. Property Committee recommends that a smart tv is purchased rather than a laptop for the Healing Hub. Discussed possibility of seeing if a firestick would work also.
- RIC – Erin Brothen
 - Welcoming Statement – the committee will be presenting their report at the annual meeting.

Not reporting: Membership, Scholarship, Stewardship, WELCA, MCLC Foundation

Old Business

- February 5, 2023 Annual Meeting preparation
 - Approve Agenda, Meeting Notice & Enclosures
 - Mail Meeting Notice on Friday, January 20, 2023Motion to approve updates to the agenda, meeting notice, and enclosures made by Helen Holtti, seconded by Patty Dolan, unanimously approved.
- Annual Report
 - Reports and material for the Annual Report are due by January 17, 2023 – still several reports missing. Roberta will follow up with those people/committees.
- Continuing Resolutions for Committees – still in process
- Organization Chart – Roberta's job description does not state who she reports to and needs an update.
- Worship Assistant

New Business

- February 2023 Council Meeting Date – motion made by Matt Sanders to move the February Council meeting to February 28th, seconded by Helen Holtti, unanimously approved.
- Council Installation – tentatively scheduled for February 12th
- Council Retreat – April
- Ministry Support Staff
- Website Calendar – get the word out to let church office know of dates/events to put on our calendar.

Adjournment & Lord's Prayer

Motion made by Helen Holtti, seconded by Erin Brothen, and was unanimously carried to adjourn the meeting with the Lord's Prayer.

Meeting adjourned at 8:35 pm.

Respectfully Submitted,

Roberta Holscher

Roberta Holscher, Secretary