

**Minnehaha Communion Lutheran Church**  
**Council Meeting Minutes**  
September 20, 2022



**Present:** David Anderson, Erin Brothen, Pastor Shawna Day, Patty Dolan, Roberta Holscher, Helen Holtti, Brenda Robbins, Matt Sanders

**Absent:** Norm Arlandson, Karen Gordon

**Meeting was called to order at 6:30 pm by Erin Brothen, Vice President**

### **Devotions**

Devotions led by Pastor Shawna. Devotions on October 18, 2022 will be led by Matt Sanders.

### **Announcements/Reminders**

- Motion from Property Committee approved via email on 9/5/22: Approve the \$7,696.85 bid from Property Guardians to repair the broken/damaged window in the Fireside Room/Healing Hub plus an additional \$500.00 to be used for miscellaneous supplies to complete our building maintenance projects. The miscellaneous supplies include but are not limited to yellow safety paint for the curb and steps, paint for the handrails up the main church steps, dirt and grass seed to repair the lawn after the cement work, supplies to fix/replace the roof over the alley entrance, replace broken/missing slate roof tiles, and potentially supplies to clean/refresh our wooden church doors. Any funds remaining from the additional \$500 after the projects are complete will be moved to the Building Fund for future needs. Approved by Council via email on 9/5/22.
- Celebration: Sunday, September 25, 2022 – bonfire on Friday may need to be cancelled if it rains. Last meeting is Wednesday at 5:30 to finalize preparations.
- Semi Annual Meeting: October 9, 2022 – mailing needs to be done on Wednesday, September 22<sup>nd</sup> (notice, agenda, and proposed budget). Matt Sanders reviewed the proposed budget which has a (\$10,632) shortfall. Proposed budget does not include any fundraising or stewardship income and includes a 3% salary increase. Budget & Finance Team is going to start discussions with the Foundation regarding updating bylaws. Patty Dolan made a motion to approve the proposed budget, seconded by Helen Holtti, unanimously approved.
- Next Council Meeting: October 18, 2022, 6:30 pm

### **Approve Minutes**

- 8/16/2022 Council Meeting Minutes (attached). Matt Sanders made a motion to approve the minutes, seconded by Helen Holtti, unanimously approved.

## Reports

- No finance report this month. \$9,410 (general fund balance) and \$51,545.87 (restricted fund balance) - unverified
- Pastor's Report (attached) – Pastor Shawna  
Update on open Worship & Music committee meeting – only people who are already are on the committee showed up. Sign-up sheets are located in the Fellowship Hall for worship volunteers.

## Committee, Team, & Initiative Reports (motions from committees do not require a second)

- Family & Social Ministry – Erin Brothen
  - Sunday School Installation – Elena Guitierrez and Lisa Noel need to have background checks done. Pastor Shawna will determine the requirement of how often background checks need to be done.
- Fundraising – Patty
  - 2022 Goal: \$2500. Pop sales are now around \$200, fall flower fundraiser - \$450, rummage sale scheduled for October 8.
- Property (attached) – Roberta Holscher
  - Building Repairs - \$50k from Foundation  
Healing Hub window is last large project to be done. Bid from Property Guardians was just approved.
  - Break-in Insurance Update  
Scott Adams has the financial office door left to install, staining of the three new doors, and then will work on the main office pocket door.
- School Supply Drive – Susan Albers  
Supplies were very well received by the schools.
- Sensory Library – Susan Albers  
Discussed advertising the Sensory Library to the community, newspapers, etc.
- Stewardship  
Will get kicked off this year in October
- WELCA  
Nothing to report

*Not reporting this month: Audit, Executive Committee, Membership, Pastoral Support, RIC, Scholarship, ShredRight4Good, Tech Team*

## Old Business

- Website Update – Pastor Shawna  
New website is up – Council minutes will now be published on the website rather than the Illuminator. Annual Reports, bylaws, Foundation info, etc. will now be on the website. Includes a new calendar also.
- Community Building Use
  - Suitable Rentals w/updated contract and pricing – Pastor Shawna is still working on updating.

- Special Congregation Meeting – Sunday, October 9, 2022 at 11:00 a.m.
  - Date for Annual Meeting (February 5, 2023?)
  - Meeting Notice: Mail to Congregation on September 22
    1. Notice Letter
    2. Agenda
    3. 2023 Proposed Budget
  - Announce during Worship Service on Sundays, September 25 and October 2

*C10.03 Notice of all meetings of this congregation shall be given at the services of worship on the preceding two consecutive Sundays and by mail to all voting members at least 10 days in advance of the date of the meeting. The posting of such notice in the regular mail, with the regular postage affixed or paid, sent to the last known address of such members shall be sufficient.*

#### **New Business**

- Snow Removal Contract – Roberta will contact Tony Lougee, our current contractor, to get an updated bid for the upcoming winter.
- Property Committee prepare to turn on heat – Roberta will contact Owens Companies.

#### **Adjournment & Lord's Prayer**

Motion made by Matt Sanders seconded by Susan Albers, and was unanimously carried to adjourn the meeting with the Lord's Prayer.

Meeting adjourned at 7:40 pm.

Respectfully Submitted,

*Roberta Holscher*

Roberta Holscher, Secretary