

Minnehaha Communion Lutheran Church Council Meeting Minutes

August 16, 2022



Present: David Anderson, Norm Arlandson, Erin Brothen, Pastor Shawna Day, Patty Dolan, Roberta Holscher, Karen Gordon, Helen Holtti, Brenda Robbins, Matt Sanders

Absent: Susan Albers, Paultina Rollay

Meeting was called to order at 6:30 pm by Karen Gordon, President.

Devotions

Devotions led by Helen Holtti. Devotions on September 20, 2022 will be led by Pastor Shawna.

Announcements/Reminders

- Motion from Property Committee to contract with Neeck Construction to repair the sidewalk as described in the quote from the City of Minneapolis plus two additional sections of sidewalk. The bid is \$15,500 (attached). Approved by Council via email on 8/15/22.
- Pulpit Supply – Sunday, August 28, 2022 (for substitute pastor)
- Next Council Meeting: September 20, 2022 at 6:30 pm
- Celebration: Sunday, September 25, 2022
- Red Cross Blood Drives: We will be partnering with St. Peder's and do two here and two there. Our building gets too hot in the summer months.
- Rally Sunday – Sunday, September 11
- Semi-annual Meeting: October 9, 2022

Approve Minutes

- 6/21/2022 Council Meeting Minutes (attached). *No meeting in July.* Norm Arlandson made a motion to approve with correction, Helen Holtti seconded the motion, unanimously approved.

Reports

- Finance – July 2022 report (attached). Projected deficit of -\$8,433 at year-end (down from -\$14,502 budgeted deficit). Patty Dolan made a motion to approve the financial reports, Erin Brothen seconded the motion, unanimously approved.
- Pastor's Report (attached)

Committee, Team, & Initiative Reports (motions from committees do not require a second)

- Budget & Finance (attached) – Brenda Robbins. Reviewed 2022 projected year-end total and 2023 proposed budget. Salary increase percentages for 2023 were discussed. Projected amount from Foundation for 2023 is \$57,200. Interest percentage on our debt is going up. Budget & Finance may ask the Foundation to pay off the \$136,000 line-of-credit in increments at some point. Matt Sanders made a motion for the Budget & Finance Committee to evaluate both a

2% and 3% pay increase, look at allocating more items to mission, look at line of credit debt reduction and bring a final recommendation to the September Council meeting for the proposed budget to the congregation. Norm Arlandson seconded the motion, unanimously approved.

- Confirmation Pictures – Roberta Holscher. Paultina is currently working on scanning photos. Smaller ones she can do at home but the 8 x 10 size do not fit on her scanner. She also needs to know where the rest of the pictures are located.
- Celebration Team – Erin Brothen/Paultina Rollay. Erin will submit information for the Illuminator. People will sign-up for duties through the church office.
- Family & Social Ministry – Erin Brothen
 - Rally Sunday
 - Sunday School Plan
 - Sunday School Installation – background checks need to be done for new teachers, staff, tellers. Roberta will coordinate any background checks that need to be done and keep on file. How often should background checks be updated?
- Fundraising – Patty
 - 2022 Goal - \$2500. The pop sales are going well (\$160 to date), Gerten’s fall flower sale (9 people signed up so far), October 8th rummage sale
- Property (attached) – Roberta Holscher. Roberta Holscher made a motion to purchase a gift card to Outback for Scott Adams for all of his help, seconded by Norm Arlandson, unanimously approved. Patty Dolan will pick up the gift card.
 - Insurance (Break-in) Update
 - Fellowship Hall Renovation – will coordinate with the Property Committee
 - Building Repairs - \$50k from Foundation (summary attached)
- Worship & Music – Pastor Shawna
- School Supply Drive – Susan Albers. Deadline is Labor Day Sunday
- Sensory Library – Susan Albers (absent)
- Executive Committee – Karen Gordon
 - Office Manager Job Description (attached) – Executive Committee approved on August 9th.
 - Council Retreat Goal to Outline Plan for Welcoming Special Needs – Executive Committee moved this item over to the RIC Team.

Not reporting this month: Audit, Membership, Pastoral Support, RIC, Scholarship, ShredRight4Good, Stewardship, Tech Team, WELCA

Old Business

- Website Update – Pastor Shawna. 8/29 is the estimated launch date, 24 hour pause, and would be available on 8/30. Pastor Shawn will review with Karen Gordon prior to launch.
- Community Building Use
 - Request for Saturday, 7/31/22 Birthday Party - cancelled
 - Future Direction – Pastor Shawna. Suitable Rentals with updated contract and pricing. Will come to Council for approval at a later date.

- Continuing Resolutions for All Committees – worksheet will be implemented including name, purpose, duties including meeting report/minutes, chair, recorder, members, meeting schedule. The meeting worksheet will be due to the church office by Thursday before the monthly Council meeting.
- Special Congregation Meeting – Sunday, October 9, 2022 at 11:00 a.m.
 - Approve Agenda – Motion made to approve the agenda by Helen Holtti, seconded by Norm Arlandson, unanimously approved. Matt Sanders made a motion to recommend to the Congregation that the paper ballots be discarded from the hiring a deacon vote, 8/30/20, the \$50k 3/13/22, call votes 4/3/22, seconded by Helen Holtti, unanimously approved.
 - Date for Annual Meeting (February 5, 2023?)
 - Meeting Notice: Mailing September 22, Worship Service announcements on Sunday, September 25 and October 2
 1. Notice Letter
 2. Agenda
 3. 2023 Proposed Budget

C10.03 Notice of all meetings of this congregation shall be given at the services of worship on the preceding two consecutive Sundays and by mail to all voting members at least 10 days in advance of the date of the meeting. The posting of such notice in the regular mail, with the regular postage affixed or paid, sent to the last known address of such members shall be sufficient.

New Business

- Illuminator – printing in color the last two months at significant cost increase. To be left at the discretion of Pastor Shawna to determine future Illuminators in black and white vs. color
- Stewardship – Pastor Shawna and Matt Sanders will lead our Stewardship campaign.

Adjournment & Lord’s Prayer

Motion made by Helen Holtti, seconded by Erin Brothen, and was unanimously carried to adjourn the meeting with the Lord’s Prayer.

Meeting adjourned at 8:35 pm.

Respectfully Submitted,

Roberta Holscher

Roberta Holscher, Secretary